



Member Name: _____

Daytime Phone: _____ E-mail: _____

Time Commitment Preferred:

- A few hours
- Ongoing, Intermittent
- Year-long appointment
- Interested in holding office

Best Time of Day:

- Morning
- Afternoon
- Evening
- Doesn't Matter

Thank you for asking me to become more involved. I'm interested in the following areas. I've checked all that interest me. (Please check AT LEAST TWO.)

Chapter Meetings

- Being a table host
- Giving Pledge of Allegiance or an Inspiration
- Introducing a speaker
- Leading a roundtable discussion
- Making an announcement or giving a report
- Moderating a panel discussion
- Serving as a panel member for panel discussion
- Donating printing of materials (agendas, newsletters, handouts)
- Working registration at a monthly meeting
- Speaking at a meeting on the following topic(s): _____
- Conducting a workshop on the follow topic(s): _____

Membership

- Awards & Recognition
- Hosting prospective members at breakfasts
- Preparing a mailing
- Recruiting Campaign
- Retention Campaign
- Telephoning prospective members to invite them to meetings
- Telephoning prospects after they have attended a meeting

Newsletter

- Desktop publishing, graphic design
- Editing articles for newsletters
- Proofreading
- Helping with newsletter mailings
- Maintaining membership database, printing labels, mailing renewals

Other

- Budgeting, accounting, audits, financial planning
- Bylaws, standing rules, nominating
- Committee member
- Community service project
- Computer, database, Web site
- Fundraising/Corporate Sponsorship
- Helping put on a PMN Course
- New member orientation & recognition
- Writing and sending a press release
- Use of my home or office for a meeting

I've served as a leader in these nonprofit organizations in recent years: _____
